

Application for Enrolment Form

Thank you for expressing your interest in enrolling at Fusion College of Technology. This enrolment application form must be completed in English. Should you require any assistance in completing the form, please do not hesitate to contact us via phone or email.

You may submit the completed form to us either by post or email. Kindly include the following documents along with your application: a copy of your passport, your visa (if applicable), your High School Certificate, proof of English language proficiency as outlined in the entry requirements, and any other supporting documents mentioned in the course brochure.

Application Type: ☐ Overseas Student (**Offshore**) ☐ Overseas Student (**Onshore**) ☐ Domestic Student

Personal Details

Title ☐ Mr ☐ Miss ☐ Mrs ☐ Ms ☐ Other: _____ Gender ☐ Male ☐ Female ☐ Other

Given Name: _____ Middle Name: _____

Family Name: _____ Date of Birth: _____

Contact Details

In Australia

Phone/Mobile: _____

Email address: _____

Unit/Street Number: _____

Street Name: _____

City/Town/Suburb: _____

State: _____

Post Code: _____

Country: _____

In Your Home Country:

Phone/Mobile: _____

Email address: _____

Unit/Street Number: _____

Street Name: _____

City/Town/Suburb: _____

State: _____

Post Code: _____

Country: _____

Legal and Immigration Details

Country of Citizenship: _____

Country of Birth: _____

City of Birth: _____

Passport Number: _____

Expiry Date: _____

Do you hold a current Australian Visa?

☐ Yes - Specify your visa type: _____

☐ No

VISA Number (if applicable): _____

Expiry Date: _____

English Proficiency Test Type:

☐ IELTS

☐ PTE

☐ TOEFL iBT

☐ CAE

☐ OTE

☐ TOEFL PBT

Test Score: _____

Test Date: _____

Emergency Contact Details

Name: _____

Relationship: _____

Full Address: _____

Phone/Mobile: _____

Contact Person: _____

Education Agent Details

Are you using an education agent?

☐ Yes – complete agent details below

☐ No – skip this section

Agency Name: _____

Contact Person: _____

Contact Number: _____

Email: _____

Unique Student Identifier (USI)

Please enter your Unique Student Identifier (USI) below:

Language and cultural diversity

In which country were you born?	<input type="checkbox"/> Australia	<input type="checkbox"/> Other; please specify: _____
Do you speak a language other than English at home? <i>If more than one language, indicate the one that is spoken most often</i>	<input type="checkbox"/> No, English only <input type="checkbox"/> Yes other; please specify: _____	
Are you of Aboriginal or Torres Strait Islander origin? <i>For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.</i>	<input type="checkbox"/> No <input type="checkbox"/> Yes, Aboriginal <input type="checkbox"/> Yes, Torres Strait Islander	

Disability

Do you consider yourself to have a disability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) that is applicable.	<input type="checkbox"/> Hearing/deaf (11) <input type="checkbox"/> Physical (12) <input type="checkbox"/> Intellectual (13) <input type="checkbox"/> Learning (14) <input type="checkbox"/> Mental illness (15)	<input type="checkbox"/> Acquired brain impairment (16) <input type="checkbox"/> Vision (17) <input type="checkbox"/> Medical condition (18) <input type="checkbox"/> Other; _____

Schooling

What is your highest COMPLETED school level? <i>Tick ONE box only</i>	<input type="checkbox"/> Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent	<input type="checkbox"/> Year 9 or equivalent <input type="checkbox"/> Year 8 or below <input type="checkbox"/> Never attended school
Year Completed		
Are you still enrolled in secondary or senior secondary education?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Previous Qualification studied

Have you successfully completed any of the qualifications listed below?	<input type="checkbox"/> Yes, Year Completed: _____	<input type="checkbox"/> No
If YES, tick ANY applicable boxes	<input type="checkbox"/> Bachelor's degree or higher degree <input type="checkbox"/> Advanced diploma or associate degree <input type="checkbox"/> Diploma (or associate diploma) <input type="checkbox"/> Certificate IV (or advanced certificate/technician)	<input type="checkbox"/> Certificate III (or trade certificate) <input type="checkbox"/> Certificate II <input type="checkbox"/> Certificate I <input type="checkbox"/> Other education (including certificates or overseas qualifications not listed here)

Employment

Of the following categories, which BEST describes your current employment status? (Tick ONE box only) <i>For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full-time (35 hours or more per week) or part-time employed (less than 35 hours per week).</i>	<input type="checkbox"/> Full-time employee <input type="checkbox"/> Part-time employee <input type="checkbox"/> Self-employed – not employing others <input type="checkbox"/> Self-employed – employing others <input type="checkbox"/> Employed – unpaid worker in a family business <input type="checkbox"/> Unemployed – seeking full-time work <input type="checkbox"/> Unemployed – seeking part-time work <input type="checkbox"/> Not employed – not seeking employment
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Study reason

Of the following categories, select the one which BEST describes the main reason you are undertaking this course/traineeship/ apprenticeship (Tick ONE box only)	<input type="checkbox"/> To get a job <input type="checkbox"/> To start my own business <input type="checkbox"/> To try for a different career <input type="checkbox"/> To get a better job or promotion <input type="checkbox"/> It was a requirement of my job <input type="checkbox"/> I wanted extra skills for my job	<input type="checkbox"/> To get into another course of study <input type="checkbox"/> To develop my existing business <input type="checkbox"/> For personal interest or self-development <input type="checkbox"/> To get skills for community/voluntary work <input type="checkbox"/> Other reasons
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Recognition of Prior Learning (RPL) or Credit Transfer

Are you applying for RPL or Credit Transfer from your previous studies?	<input type="checkbox"/> Yes – FCT will send the RPL/Credit transfer application form	<input type="checkbox"/> No
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Overseas Student Health Cover (OSHC)

Do you require Fusion College of Technology to arrange OSHC for you?	<input type="checkbox"/> Yes	<input type="checkbox"/> No – skip this section
If yes, which cover do you require?	<input type="checkbox"/> Single	<input type="checkbox"/> Family

Course details – Please select the course(s) you wish to enrol

Courses:		Duration
Civil Engineering		
<input type="checkbox"/>	RII60520 Advanced Diploma of Civil Construction Design	104 weeks (2 years)
Information Technology		
<input type="checkbox"/>	ICT50220 Diploma of Information Technology	2.5 years
<input type="checkbox"/>	ICT60220 Advanced Diploma of Information Technology	
<input type="checkbox"/>		78 weeks (1.5 years)
<input type="checkbox"/>		104 weeks (2 years)
Kitchen and Hospitality		
<input type="checkbox"/>	SIT40521 Certificate IV in Kitchen Management	2 years
<input type="checkbox"/>	SIT50422 Diploma of Hospitality Management	
<input type="checkbox"/>		78 weeks (1.5 years)
<input type="checkbox"/>		104 weeks (2 years)
Health and Community Service		
<input type="checkbox"/>	CHC43315 Certificate IV in Mental Health	2.5 years
<input type="checkbox"/>	CHC52021 Diploma of Community Services	
<input type="checkbox"/>		52 weeks (1 year)
<input type="checkbox"/>		104 weeks (2 years)
Business and Management		
<input type="checkbox"/>	BSB80120 Graduate Diploma of Management (Learning)	104 weeks (2 years)
<input type="checkbox"/>	BSB50420 Diploma of Leadership and Management	2 years
<input type="checkbox"/>	BSB60420 Advanced Diploma of Leadership and Management	
<input type="checkbox"/>		52 weeks (1 year)
<input type="checkbox"/>		65 weeks (1.25 years)
Which intake do you wish to commence your course(s)?		Year: _____
<input type="checkbox"/> January <input type="checkbox"/> February <input type="checkbox"/> April <input type="checkbox"/> May <input type="checkbox"/> July <input type="checkbox"/> August <input type="checkbox"/> September <input type="checkbox"/> November		

Privacy Policy

Why we collect your personal information

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us. If you do not provide this information, we will be unable to process your enrolment.

How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

How we disclose your personal information

We are required by law (under the National Vocational Education and Training Regulator Act 2011 (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

How the NCVER and other bodies handle your personal information

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the Privacy Act 1988 (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- administration of VET, including program administration, regulation, monitoring and evaluation

- facilitation of statistics and research relating to education, including surveys and data linkage
- understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

The NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy.

If you would like to seek access to or correct your information, in the first instance, please contact us using the contact details listed below.

DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how DESE will handle your personal information, please refer to the DESE VET Privacy Notice at <https://www.dese.gov.au/national-vet-data/vet-privacy-notice>.

Surveys

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information

At any time, you may contact Fusion College of Technology (FCT) to:

- request access to your personal information
- correct your personal information
- make a complaint about how your personal information has been handled
- ask a question about this Privacy Notice

Our contact details are:

Phone: +61 2 7806 8110

Email: admin@fusioncollege.edu.au.

You may also request our privacy policy if you wish.

Student Declaration

☐ I agree and declare:

- I have provided the details on this form is true, correct and complete to the best of my knowledge.
- I have a genuine intention to undertake the course(s) for which I have applied.
- I understand that by signing this application form, I may be sent a formal Letter of Offer/Written Agreement Contract from Fusion College of Technology if all of the admission requirements are met.
- I authorise Fusion College of Technology to contact me by SMS, email or phone.
- I authorise Fusion College of Technology to verify any information I have provided on this form.
- I understand that FCT is required to submit data sourced from this enrolment form to the National Centre for Vocational Education Research Ltd (NCVER) as a regulatory reporting requirement. The information may be used by FCT or Commonwealth and State agencies for administrative, regulatory and/or research purposes.
- I am aware I must abide by visa conditions throughout my enrolment period in Australia including maintaining attendance and course progress
- I have genuine access to sufficient funds whilst in Australia, to meet my financial commitments to FCT and cover all tuition. Overseas Student Health Cover and living expenses for myself and any dependants.
- I understand Tuition and Non-Tuition fees may change during my course I have been provided with all relevant and required documents.
- I have been provided with appropriate and sufficient information via the International Student Handbook and course guide available on Fusion College of Technology WEBSITE: www.fusioncollege.edu.au to make an informed decision about my enrolment.

Student Signature:

Date:

Student Name: