Fusion College of Technology
ABN: 30 655 078 587 | RTO No. 46086 | CRICOS No. 04189E
16-18 Wentworth Street, Parramatta NSW 2150 Australia
Email: admin@fusioncollege.edu.au | Website: www.fusioncollege.edu.au
Phone: +61 (0)2 7806 8110

FUSION COLLEGE OF TECHNOLOGY

Application for Enrolment Form

Thank you for expressing your interest in enrolling at Fusion College of Technology. This enrolment application form must be completed in English. Should you require any assistance in completing the form, please do not hesitate to contact us via phone or email.

You may submit the completed form to us either by post or email. Kindly include the following documents along with your application: a copy of your passport, your visa (if applicable), your High School Certificate, proof of English language proficiency as outlined in the entry requirements, and any other supporting documents mentioned in the course brochure.

Application Type:	☐ Overseas Student (**Offshore**)	☐ Overseas Student (**Onshore**)	☐ Domestic Student

Personal Details

Title	☐ Mr ☐ Miss ☐ Mrs ☐ Ms ☐ Other: _____	Gender	☐ Male ☐ Female ☐ Other
Given Name:		Middle Name:	
Family Name:		Date of Birth:	
Birthplace:		Email:	
Country of Birth:		Nationality	
Passport Number:		Expiry Date:	
Do you hold a current Australian Visa?	☐ Yes - *Specify your visa type:* _____		☐ No
VISA Number (if applicable):		Expiry Date:	

Unique Student Identifier (USI)

Do you have your Unique Student Identifier (USI)? *Enter your valid USI here:*	

Contact Details

In Australia		**In Your Home Country:**	
Unit/Street Number:		Unit/Street Number:	
Street Name:		Street Name:	
City/Town/Suburb:		City/Town/Suburb:	
State:		State:	
Post Code:		Post Code:	
Home Phone:		Home Phone:	
Work Phone:		Work Phone:	
Mobile Phone:		Mobile Phone:	

Language and cultural diversity

Are you of Aboriginal or Torres Strait Islander origin? *For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.*	☐ No ☐ Yes, Aboriginal ☐ Yes, Torres Strait Islander
Do you speak a language other than English at home? *If more than one language, indicate the one that is spoken most often*	☐ No, English only ☐ Yes other; please specify: _____

English Test

Have you completed a test of English Language Proficiency?	☐ Yes ☐ No		
English Proficiency Test Type:	☐ IELTS ☐ PTE ☐ TOEFL iBT ☐ CAE ☐ OTE ☐ TOEFL PBT		
Overall Test Score:		Test Date:	

Schooling

What is your highest COMPLETED school level? *Tick ONE box only*	☐ Year 12 or equivalent ☐ Year 11 or equivalent ☐ Year 10 or equivalent	☐ Year 9 or equivalent ☐ Year 8 or below ☐ Never attended school
Year Completed		
Are you still enrolled in secondary or senior secondary education?	☐ Yes	☐ No

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Previous Qualification studied

Have you successfully completed any of the qualifications listed below?	☐ Yes, *Year Completed:* _____	☐ No
If YES, tick ANY applicable boxes	☐ Bachelor's degree or higher degree ☐ Advanced diploma or associate degree ☐ Diploma (or associate diploma) ☐ Certificate IV (or advanced certificate/technician)	☐ Certificate III (or trade certificate) ☐ Certificate II ☐ Certificate I ☐ Other education (including certificates or overseas qualifications not listed here)

Education Agent Details

Are you using an education agent?	☐ Yes – *complete agent details below*	☐ No – *skip this section*	
Agency Name:		Contact Person:	
Contact Number:		Email:	

Employment

Of the following categories, which BEST describes your current employment status? (Tick ONE box only) *For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full-time (38 hours or more per week) or part-time employed (less than 38 hours per week).*	☐ Full-time employee ☐ Part-time employee ☐ Self-employed – not employing others ☐ Self-employed – employing others ☐ Employed – unpaid worker in a family business ☐ Unemployed – seeking full-time work ☐ Unemployed – seeking part-time work ☐ Not employed – not seeking employment

Study reason

Of the following categories, select the one which BEST describes the main reason you are undertaking this course/traineeship/ apprenticeship (Tick ONE box only)	☐ To get a job ☐ To start my own business ☐ To try for a different career ☐ To get a better job or promotion ☐ It was a requirement of my job ☐ I wanted extra skills for my job	☐ To get into another course of study ☐ To develop my existing business ☐ For personal interest or self-development ☐ To get skills for community/voluntary work ☐ Other reasons

Recognition of Prior Learning (RPL) or Credit Transfer

Are you applying for RPL or Credit Transfer from your previous studies?	☐ Yes – FCT will send the RPL/Credit transfer application form	☐ No

Course details – Please select the course(s) you wish to enrol

	Courses:		Duration
Building and Construction Trades			
☐	CPC30326 Certificate III in Carpentry	*Any Certificate III course and CPC50220* (2 years)	52 weeks (1 year)
☐	CPC30620 Certificate III in Painting and Decorating		
☐	CPC33020 Certificate III in Bricklaying and Blocklaying		
☐	CPC31020 Certificate III in Solid Plastering		
☐	MSF30422 Certificate III in Glass and Glazing		
☐	CPC31220 Certificate III in Wall and Ceiling Lining		
☐	CPC32620 Certificate III in Roof Plumbing		
☐	CPC50220 Diploma of Building and Construction (Building)		104 weeks (2 years)
Civil Engineering			
☐	RII50520 Diploma of Civil Construction Design	2.5 years	78 weeks (1.5 years)
☐	RII60520 Advanced Diploma of Civil Construction Design		104 weeks (2 years)

Information Technology			
☐	ICT50220 Diploma of Information Technology	2.5 years	78 weeks (1.5 years)
☐	ICT60220 Advanced Diploma of Information Technology		104 weeks (2 years)
Kitchen and Hospitality			
☐	SIT40521 Certificate IV in Kitchen Management	2 years	78 weeks (1.5 years)
☐	SIT50422 Diploma of Hospitality Management		104 weeks (2 years)
☐	SIT60322 Advanced Diploma in Hospitality Management		104 weeks (2 years)
Health and Community Service			
☐	CHC33021 Certificate III in Individual Support		26 weeks (6 months)
☐	CHC43315 Certificate IV in Mental Health	2.5 years	52 weeks (1 year)
☐	CHC52025 Diploma of Community Services		104 weeks (2 years)
Business and Management			
☐	BSB50420 Diploma of Leadership and Management	2 years	52 weeks (1 year)
☐	BSB60420 Advanced Diploma of Leadership and Management		65 weeks (1.25 years)
Which intake do you wish to commence your course(s)?		**Year:**	_____

☐ January ☐ February ☐ April ☐ May ☐ July ☐ August ☐ October ☐ November

Overseas Student Health Cover (OSHC)

Do you require Fusion College of Technology to arrange OSHC for you?	☐ Yes	☐ No – *skip this section*
If yes, which cover do you require?	☐ Single	☐ Family

Disability

Do you consider yourself to have a disability?	☐ Yes ☐ No	
If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) that is applicable.	☐ Hearing/deaf (11) ☐ Physical (12) ☐ Intellectual (13) ☐ Learning (14) ☐ Mental illness (15)	☐ Acquired brain impairment (16) ☐ Vision (17) ☐ Medical condition (18) ☐ Other; _____

Emergency Contact Details

Name:				Relationship:	
Unit/Street Address:				City/Town/Suburb:	
Postcode:		State:		Country:	
Phone/Mobile:				Contact Person:	

Privacy Policy

Why we collect your personal information

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us. If you do not provide this information, we will be unable to process your enrolment.

How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

How we disclose your personal information

We are required by law (under the National Vocational Education and Training Regulator Act 2011 (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

How the NCVER and other bodies handle your personal information

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the Privacy Act 1988 (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- administration of VET, including program administration, regulation, monitoring and evaluation
- facilitation of statistics and research relating to education, including surveys and data linkage
- understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

The NCVER does not intend to disclose your personal information to any overseas recipients.
For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy.

If you would like to seek access to or correct your information, in the first instance, please contact us using the contact details listed below.

DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how DESE will handle your personal information, please refer to the DESE VET Privacy Notice at https://www.dese.gov.au/national-vet-data/vet-privacy-notice.

Surveys

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information

At any time, you may contact Fusion College of Technology (FCT) to:

- request access to your personal information
- correct your personal information
- make a complaint about how your personal information has been handled
- ask a question about this Privacy Notice

Our contact details are:

Phone: +61 2 7806 8110

Email: admin@fusioncollege.edu.au.

You may also request our privacy policy if you wish.

Student Declaration

☐ I agree and declare:

- I have provided the details on this form is true, correct and complete to the best of my knowledge.
- I have a genuine intention to undertake the course(s) for which I have applied.
- I understand that by signing this application form, I may be sent a formal Letter of Offer/Written Agreement Contract from Fusion College of Technology if all of the admission requirements are met.
- I authorise Fusion College of Technology to contact me by SMS, email or phone.
- I authorise Fusion College of Technology to verify any information I have provided on this form.
- I understand that FCT is required to submit data sourced from this enrolment form to the National Centre for Vocational Education Research Ltd (NCVER) as a regulatory reporting requirement. The information may be used by FCT or Commonwealth and State agencies for administrative, regulatory and/or research purposes.
- I am aware I must abide by visa conditions throughout my enrolment period in Australia including maintaining attendance and course progress
- I have genuine access to sufficient funds whilst in Australia, to meet my financial commitments to FCT and cover all tuition. Overseas Student Health Cover and living expenses for myself and any dependants.
- I understand Tuition and Non-Tuition fees may change during my course I have been provided with all relevant and required documents.
- I have been provided with appropriate and sufficient information via the International Student Handbook and course guide available on Fusion College of Technology WEBSITE: www.fusioncollege.edu.au to make an informed decision about my enrolment.

Student Signature:		Date:	
Student Name:			